

NEW CONFERENCE FORMAT: Mini Presentation Setup at CA Charter Schools Conference

We are writing to you today to provide more information regarding your Exhibit Hall Mini-Presentation at the California Charter Schools Conference. This is the first time we have used the mini-presentation format at the conference and we are glad that you will be part of introducing the new format to our attendees.

If you have any questions regarding your presentation, please E-mail us at chartercfp@ce.uoregon.edu by Friday, February 19th. It will be much more difficult for us to support your presentation after that date or onsite. For an onsite briefing of this format or if you have questions onsite, please meet the conference staff at Presentation Area 1 in the Exhibit Hall on Tuesday, March 2nd at 11:30am.

To view this information online, visit http://www.charterconference.org/speaker_info.php

SPECIFIC INFORMATION ABOUT YOUR PRESENTATION:

Session ID

Session Title

Presenter(s)

Company

Strand

Date Scheduled

Time Scheduled

Location in the Sacramento Convention Center Exhibit Hall

Raffle Prize

PRESENTATION FORMAT

These 20-minute product presentations are scheduled Tuesday, March 2nd and Wednesday, March 3rd 12:30-12:50pm and 1:00-1:20pm. Please note that there is a 10-minute period between presentations.

Presentations are combined with raffle prizes offered as an incentive to drive audience participation. It is your responsibility to bring your raffle prize to the event. You may NOT change your raffle prize at this point. Your raffle prize will appear in the program along with your session description.

Your presentation area will include the following audio-visual equipment:

- * Screen
- * LCD projector with Power & VGA cable (to connect a computer to the projector)
- * DI audio box (for playing sound from a computer)
- * Flip chart with paper & pens
- * Raffle bowl
- * Raffle tickets and pens

There is no internet provided in the Exhibit Hall.

We will provide you with raffle tickets for attendees to fill out upon entering your presentation area. The raffle tickets will request contact information from attendees which your company may keep for marketing purposes. Attendees should fill out raffle tickets and drop them into the raffle bowl. At the end of your 20-minute presentation, please raffle off your prize to present attendees.

For an onsite briefing of this format or if you have questions onsite, please meet the conference staff at Presentation Area 1 in the Exhibit Hall on Tuesday, March 2nd at 11:30am.

SHIPPING MATERIALS

Please ship any materials for exhibit hall mini-presentations with your booth and follow advance shipping instructions as provided by Exhibits Management. If you have questions, please contact cacharterexh@continue.uoregon.edu

ONLINE HANDOUTS

If you would like to upload any presentation materials, then attendees will be able to find session handouts in the Breakout Sessions program search on the Conference website for download. To do so, please visit the submission login at:

http://center.uoregon.edu/conferences/CASCharter/FORMS/CFP/cfp_login.php?formid=1343571 You will reaccess the submission system with your email and password.

The full schedule of breakout sessions is posted on our web site. You will be able to search for your session by your name at <http://www.charterconference.org>.

Thank you for participating as a presenter at the 17th Annual California Charter Schools Conference.

We look forward to seeing you in Sacramento!

Programming Committee

The 17th Annual California Charter Schools Conference