

SUBJECT: Important Speaker Reminder: CA Charter Schools Conference Next Week

We look forward to seeing you next week at the California Charter Schools Conference at the Sacramento Convention Center. To view general information for speakers online from uploading handouts online to locations for making copies onsite, please visit http://www.charterconference.org/speaker_info.php

SPECIFIC INFORMATION ABOUT YOUR PRESENTATION:

Session Title

Presenter(s)

Strand

Date Scheduled

Time Scheduled

Location in the Exhibit Hall

Onsite Contact Person

(to update your onsite contact, please visit the submission login by February 24 at: http://center.uoregon.edu/conferences/CASchooler/FORMS/CFP/cfp_login.php?formid=1343571

You will reaccess the submission system with your email and password)

Raffle Prize

PRESENTATION FORMAT

For an onsite briefing of this format or if you have questions onsite, please meet the conference staff at Presentation Area 1 in the Exhibit Hall on Tuesday, March 2nd at 11:30am.

These 20-minute product presentations are scheduled Tuesday, March 2nd and Wednesday, March 3rd 12:30-12:50pm and 1:00-1:20pm. Please note that there is a 10-minute period between presentations.

Presentations are combined with raffle prizes offered as an incentive to drive audience participation. It is your responsibility to bring your raffle prize to the event. You may NOT change your raffle prize at this point. Your raffle prize appears in the program along with your session description.

Your presentation area will include the following:

- * Screen
- * LCD projector with Power & VGA cable (to connect a computer to the projector)
- * DI audio box (for playing sound from a computer)
- * Flip chart with paper & pens
- * Raffle bowl
- * Raffle tickets and pens

There is no internet provided in the Exhibit Hall.

We will provide you with raffle tickets for attendees to fill out upon entering your presentation area. The raffle tickets will request contact information from attendees which your company may keep for marketing purposes. Attendees should fill out raffle tickets and drop them into the raffle bowl. At the end of your 20-minute presentation, please raffle off your prize to present attendees.

ONLINE HANDOUTS

If you would like to upload any presentation materials, then attendees will be able to find session handouts in the Breakout Sessions program search on the Conference website for download. To do so, please visit the submission login at:

http://center.uoregon.edu/conferences/CACHarter/FORMS/CFP/cfp_login.php?formid=1343571

You will reaccess the submission system with your email and password.

ONSITE PRESENTATION SUPPORT:

Please visit the Creative Solutions counter at Registration in the Sacramento Convention Center East Lobby or contact Gretchen at 541-953-5491 for assistance with your presentation.

EXHIBIT SUPPORT:

For questions regarding any exhibit-related matter, please contact Exhibits Management at cacharterexh@ce.uoregon.edu or 800-280-6218/541-346-3537. For more information online, visit <http://www.charterconference.org> and click on Exhibit & Sponsor Info.

Onsite please visit Exhibitor Registration in the Sacramento Convention Center East Lobby or the decorator Champion's service desk in the Exhibit Hall for support with your booth or any exhibiting concerns.

CONFERENCE SCHEDULE

Monday, March 1, 2010

Attendees should pick up their registration badges at Registration prior to the Welcome Reception.

3:00pm: Registration Opens, East Lobby of the Convention Center

5:00pm-7:00pm: Welcome Reception, Mason's Restaurant, 1116 15th St. (between K & L streets)

Tuesday, March 2, 2010

7:00am-6:00pm: Registration Opens, East Lobby, Breakfast on your own

8:30am-9:30am: General Session, Halls D & E

9:15am: Exhibit Hall opens, Hall A & B

9:30am-6:30pm: Cyber Cafe open in the Exhibit Hall

9:45-10:45 am: Refreshment Break in the Exhibit Hall

10:45am-Noon: Breakout Session 1

10:45am: Parent Leader Summit, Hall C during Breakout Session times

Noon-2:00pm: Exclusive Exhibit Hall hours

Noon-1:00pm: Lunch in the Exhibit Hall
12:30pm-1:30pm: Poster Sessions and Exhibit Hall Mini-Presentations, Exhibit Hall
2:00pm-3:15pm: Breakout Session 2
3:45pm-5:00pm: Breakout Session 3
5:00pm-6:30pm: Exhibit Hall Happy Hour

Wednesday, March 3, 2010

7:00am-6:00pm: Registration Opens, East Lobby, Breakfast on your own
8:30am-9:30 am: General Session, Halls D & E
9:15am: Exhibit Hall Opens, Halls A & B
9:30am-2:30pm: Cyber Cafe open in the Exhibit Hall
9:45am-10:45am: Refreshment Break in the Exhibit Hall
10:45am-Noon: Breakout Session 4
10:45am: Charter Stars sessions begin, Room 103/104 during all Breakout Session times
Noon-2:00pm: Exclusive Exhibit Hall hours
Noon-1:00pm: Lunch in the Exhibit Hall
1:30pm: Raffle winners announced in Exhibit Hall
12:30pm-1:30pm: Poster Sessions and Exhibit Hall Mini-Presentations, Exhibit Hall
2:00pm-3:15pm: Breakout Session 5
3:45pm-5:00pm: Breakout Session 6
5:15pm-6:15pm: Regional meetings
8:00pm-Midnight: The Association's "Wigging Out" Party sponsored by Royal Dining, The Cosmopolitan, 1000 K Street (between 10th & 11th, two blocks from the Convention Center)

Thursday, March 4, 2010

7:00am: Registration Opens, East Lobby, Breakfast on your own
7:00am-Noon: Cyber Cafe open near Registration/East Lobby
9:00am-10:15am: Breakout Session 7
10:30am-11:30am: Closing General Session

DRIVING DIRECTIONS:

From Sacramento International Airport:
Head northwest on Airport Blvd. toward Aviation Dr.
Slight left to stay on Airport Blvd.
Continue onto Earhart Dr
Slight right to stay on Earhart Dr
Continue onto Airport Blvd.
Take the ramp onto I-5 S
Take the J St. exit toward Downtown
Stay straight on J St. for 10 blocks, destination will be on the right.

For Driving Directions to Sacramento Convention Center please visit their website:
<http://www.sacramentoconventioncenter.com/community/mapsAndDirections/index.cfm>

Parking information can be found online at:
<http://www.sacramentoconventioncenter.com/attendees/gettingAround/index.cfm>

You can send an e-mail to charterconf@ce.uoregon.edu regarding any Americans with Disabilities Act needs or call 800-280-6218.

Please let us know if you have any questions.

Thank you,
California Charter School Conference