

Subject: Your Session Proposal for the CA Charter Schools Conference

We are pleased to inform you that the session proposal you submitted for the 17th Annual California Charter Schools Conference has been accepted as a POSTER SESSION.

The Conference Programming Committee reviewed more than 400 applications and your presentation will be one of more than 180 sessions we offer this year. As you know, the 17th Annual California Charter Schools Conference will be held Monday, March 1 to Thursday, March 4, 2010 at the Sacramento Convention Center.

Please make sure to read this e-mail in its entirety as there are specific steps you must take in order to confirm that you will present your session. If you do not confirm the session, it will not be placed in our final printed program. To view this information online, visit http://www.charterconference.org/speaker_info.php

Your session has been approved as a "Poster Session," which is an all-new format we are introducing this year. The poster sessions will take place in an open area of the conference exhibit hall. You will be provided a bulletin board, where you can post materials related to your session topic. The poster sessions will be held at lunch time in the exhibit hall. You will interact with attendees who stop by and visit your poster. The poster sessions are meant to be a more interactive form of presentation. At any one moment during your hour long session, you may be talking to one person or sharing your experience with several people who stop by at the same time.

To see a photograph of a poster session, please see http://www.charterconference.org/speaker_info.php#PresentationFormats

Poster sessions do not include any audio-visual equipment and there will not be power drops or internet in the exhibit hall. We understand that this is a new format and that some people may not be comfortable presenting. If you would rather not present a poster session, please decline this offer by following the steps below CONFIRMATION.

If you have questions poster sessions, please E-mail chartercfp@continue.uoregon.edu.

SPECIFIC INFORMATION ABOUT YOUR POSTER SESSION:

Session ID
Session Title
Presenter(s)
Strand
Date Scheduled
Time Scheduled

Location

CONFIRMATION:

In order for your session to be placed in our printed program and officially scheduled, you must confirm that you will attend the conference and present this session. If you have several presenters, only one presenter needs to confirm for your presentation group.

The deadline to confirm is Friday, December 11, 2009.

To confirm, please visit the submission login at:

http://center.uoregon.edu/conferences/CASCharter/FORMS/CFP/cfp_login.php?formid=1343571

You will reaccess the submission system with your email and password. Click on the Presentation Agreement Form to confirm.

You may also edit your proposal. Please be sure to double-check spelling of the title and description: this will be listed online as well as in the printed program. Please also spell out any acronyms you may have used (for example: "No Child Left Behind" instead of "NCLB"). You must complete all changes by January 6, 2010.

You will also be able to upload your presentation materials, and attendees will be able to find session handouts in the Breakout Sessions program search on the Conference website for download.

If you have any questions about your session, problems with the scheduled time, or wish to cancel your session, please e-mail chartercfp@continue.uoregon.edu.

The full schedule of breakout sessions is posted on our web site. You will be able to search for your session by your name at <http://www.charterconference.org>.

REGISTRATION:

All presenters must be registered for the conference. Presenters have three registration options:

1. Full conference registration
2. One Day registration
3. You may also register as "Presentation Only" at no cost, however there are severe limitations to the 'Presenting Only' option. You may only visit the session room where you are presenting and may not partake in any other conference activities. You will not be able to visit the exhibit hall or any other sessions. This policy will be strictly enforced in 2010.

Presenters who have not already registered should visit our private presenter online registration link to register (if you did not receive the email with this link, please contact us at charterconf@continue.uoregon.edu to have this link emailed to you). We encourage you to register by January 15th to take advantage of the better rate. After January 15th, pricing increases.

If you have already registered prior to this acceptance, we will honor the presenter rate and adjust your registration. Please e-mail the Registration Office at charterconf@continue.uoregon.edu with the subject line: "Presenter Rate Adjustment" and ask that your registration be adjusted.

SPEAKER WEBPAGE:

For more information about presentations in general, please visit http://www.charterconference.org/speaker_info.php.

Thank you for participating as a presenter at the 17th Annual California Charter Schools Conference.

We look forward to seeing you in Sacramento!

Programming Committee
The 17th Annual California Charter Schools Conference