

Subject: Your Session Proposal for the CA Charter Schools Conference

We are pleased to inform you that the session proposal you submitted for the 17th Annual California Charter Schools Conference has been accepted.

The Conference Programming Committee reviewed more than 400 applications and your presentation will be one of more than 100 sessions we offer this year. As you know, the 17th Annual California Charter Schools Conference will be held Monday, March 1 to Thursday, March 4, 2010 at the Sacramento Convention Center.

Please make sure to read this e-mail in its entirety as there are specific steps you must take in order to confirm that you will present your session. If you do not confirm the session, it will not be placed in our final printed program. To view this information online, visit http://www.charterconference.org/speaker_info.php

SPECIFIC INFORMATION ABOUT YOUR SESSION:

Session ID
Session Title
Presenter(s)
Strand
Date Scheduled
Time Scheduled
Location

CONFIRMATION:

In order for your session to be placed in our printed program and officially scheduled, you must confirm that you will attend the conference and present this session. If you have several presenters, only one presenter needs to confirm for your presentation group.

The deadline to confirm is Friday, December 11, 2009.

To confirm, please visit the submission login at:

http://center.uoregon.edu/conferences/CASCharter/FORMS/CFP/cfp_login.php?formid=1343571

You will reaccess the submission system with your email and password. Click on the Presentation Agreement Form to confirm.

You may also edit your proposal. Please be sure to double-check spelling of the title and description: this will be listed online as well as in the printed program. Please also spell out any acronyms you may have used (for example: "No Child Left Behind" instead of "NCLB"). You must complete all changes by January 6, 2010.

You will also be able to upload your presentation materials, and attendees will be able to find session handouts in the Breakout Sessions program search on the Conference website for download.

If you have any questions about your session, problems with the scheduled time, or wish to cancel your session, please e-mail chartercfp@continue.uoregon.edu.

The full schedule of breakout sessions is posted on our web site. You will be able to search for your session by your name at <http://www.charterconference.org>.

REGISTRATION:

All presenters must be registered for the conference. Presenters have three registration options:

1. Full conference registration
2. One Day registration
3. You may also register as "Presentation Only" at no cost. This will allow you to attend and present your session only during the time you are schedule. You will not be able to attend any other conference activities.

Presenters who have not already registered should visit our private presenter online registration link to register (if you did not receive the email with this link, please contact us at charterconf@continue.uoregon.edu to have this link emailed to you). We encourage you to register by January 15th to take advantage of the better rate. After January 15th, pricing increases.

If you have already registered prior to this acceptance, we will honor the presenter rate and adjust your registration. Please e-mail the Registration Office at charterconf@continue.uoregon.edu with the subject line: "Presenter Rate Adjustment" and ask that your registration be adjusted.

SPEAKER WEBPAGE:

For more information about presentations in general, please visit http://www.charterconference.org/speaker_info.php.

Thank you for participating as a presenter at the 17th Annual California Charter Schools Conference.

We look forward to seeing you in Sacramento!

Programming Committee
The 17th Annual California Charter Schools Conference